

**OFFICE OF THE CHIEF EXECUTIVE
CHILIKA DEVELOPMENT AUTHORITY
PLOT NO.-C-11, BJB NAGAR
BHUBANESWAR**

REQUEST FOR QUOTATION

No. 59 /CDA, Dated: 06.01.2018

Quotation in following format and in acceptance of following terms is invited from registered Manufacturer/Suppliers/Authorized Dealers to submit their most competitive quotation for supply of the following glass Jars as given below;

ROUND JAR WITH LID	
Si. No.	size
1	15cm x 5cm
2	20cm x 5cm
3	30cm x 5 cm
4	30cm x 7.5cm
5	30cm x 10 cm
6	37cm x 7.5cm
7	20cm x 10cm
8	37cm x 10cm
9	37cm x 15cm
10	1 lit jar
11	500 ml jar

2. Bid Price

- a) The quoted price shall be for all or any one of the items as described above.
- b) All duties, taxes and other levies payable by the supplier under the contract shall be included in the total price.
- c) Sales tax in connection with the sale, if any shall be shown separately.
- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e) The prices shall be quoted in Indian Rupees only.
- f) Submit the list of institutes where Automatic Weather Station supplied by the vendor in last three years.

3. Each Bidder shall submit only one quotation.

4. Validity of quotation

Quotation shall remain valid for a period not less than 30 days after the deadline date specified for Submission.

5. Evaluation of quotations

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- 5.1 Are properly signed.
- 5.2 Confirm to the terms and conditions, and specifications.
- 5.3 The quotations would be evaluated on single item wise.
Sales tax in connection with sale of goods shall not be taken into account in evaluation.
- 5.4 Supported with drawings/brochures/catalogues.

6. Award of contract

- 6.1 The Chief Executive, CDA will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price for each package.
- 6.2 Notwithstanding the above, the Chief Executive, CDA reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- 6.3 The bidder whose bid is accepted will be notified of the award of contract by the Chief Executive, CDA prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

7. Delivery of Contract

The intended completion Date for the whole of the order within 30 days from the date of award of contract and issue of order for supply of materials.

8. Payment shall be made in following manner

- a. Upon full supply and acceptance by the Consignee designated by the purchaser, the supplier's request for payment shall be made to the Purchaser in writing, accompanied by an invoice describing the details of job performed and on rates stipulated in the Contract.
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 - c. Payment for 100 % of value of order shall be made promptly by the Purchaser on acceptance, but in no case later than fifteen (15) days after submission of a valid invoice by the Supplier.
9. The intending Firms should have valid Income Tax, Sales Tax, TAN, TIN. **Firm should submit their firm detail along with the quotation.**

Interested registered Manufacturer/Suppliers are requested to provide their offer **in sealed cover** on /before **17.01.2018, 4 P.M to the undersigned address.**

The Chief Executive,
Chilika Development Authority,
C-11, BJB Nagar, Bhubaneswar.

Sd/-
ADDL.CHIEF EXECUTIVE
CHILIKA DEV.AUTHORITY