

**OFFICE OF THE CHIEF EXECUTIVE
CHILIKA DEVELOPMENT AUTHORITY
PLOT NO.-C-11, BJB NAGAR
BHUBANESWAR**

REQUEST FOR QUOTATION

No. 1524 ICDA Dated: 23.06.2018

Chilika Development Authority (CDA) invites sealed quotations in the following format and in acceptance of following terms from registered / authorized printing agencies / firms having adequate experience in taking up the work of composing / proof reading / designing / printing and binding of scientific books in English language for printing of the book "**Fish and Shellfish Diversity and its Sustainable Management in Chilika Lake**". The details of the quotation call notice can be downloaded from CDA website www.chilika@chilika.com

Sl. No.	Detail specification	Qty	Unit price without tax	Total price without tax	Final price including all taxes
01	<p>Title of the book: Fish and Shellfish Diversity and its Sustainable Management in Chilika Lake</p> <p>No. of pages: 370 pages appx. Double side printing</p> <p>Book Size: 17.8 x 24.2 cm</p> <p>Cover page: Multi colour offset print on 170 GSM art paper</p> <p>Inner page: 130 GSM Sinarmus Art Paper</p> <p>Printing: All through multi colour printing</p> <p>Binding: Hard case Binding with jive stitched</p> <p>Value Added Service: Inner pages silk coating</p> <p>Dust Jacket: 170 GSM paper 4 colour print with matt lamination and spot UV</p> <p>End pages: No printing</p> <p>Hard Case Gel: Printing on 170 GSM with multi colour printing & Matt lamination</p> <p>Qty: 500 nos</p> <p>Soft copy of the printing materials is to be provided by CDA.</p> <p>The soft copy of first round B&W will be sent to CDA for correction and approval and dummy colour copy shall be shown to CDA before final printing.</p>	500 books			

2. Bid Price

- a) The quoted price shall be for all the items as described above.
- b) GST and other levies payable by the supplier under the contract shall be included in the total price and shall be shown separately.
- c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d) The prices shall be quoted in Indian Rupees only.

3. Each authorised firm shall submit only one quotation.

4. Validity of quotation

Quotation shall remain valid for a period not less than one month after the deadline date specified for Submission.

5. Evaluation of quotations

The Purchaser will evaluate and compare the quotations determined to be substantially responsive.

5.1 The supplier should submit the authorisation certificate, GST/PAN

5.2 All documents are to be properly signed, confirming to the terms and conditions, and specifications. The offer should be supported with brochures/catalogues.

5.4 The quotations would be evaluated as one unit and GST in connection with sale of goods shall not be taken into account in evaluation.

Award of contract

6.1 The Chief Executive, CDA will award the contract to the bidder whose quotation has been the lowest price.

6.2 Notwithstanding the above, the Chief Executive, CDA reserves the right to accept or reject any quotation or reject all the quotations at any time prior to the award of contract.

6.3 The bidder whose bid is accepted will be notified of the award of contract by the Chief Executive, CDA prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

6. Delivery of Contract

The intended completion Date for the whole of the order within 30 (thirty) days from the date of award of contract and issue of order.

7. Payment shall be made in following manner

Upon full supply and acceptance by the Consignee designated by the purchaser, the supplier's request for payment shall be made to the Purchaser in writing, accompanied by an invoice describing the details of job performed and on rates stipulated in the Contract.

a. Payment for 100 % of value of order shall be made promptly by the Purchaser on acceptance, but in no case later than fifteen (15) days after submission of a valid invoice by the Supplier.

b. The intending Firms should have valid GST /PAN

9. For any query you can contact Dr. R.N.Samal, Scientific Officer (Phone-9437419381).

10. The quotations received incomplete shall not be considered for evaluation and shall be rejected and late quotations shall be returned unopened.

11. Quotations will be opened in the presence of bidders or their authorized representative who choose to attend **at 3.30 PM on 13.07.2018** in the O/o the Chief Executive, Chilika Development Authority, Bhubaneswar. If no bidder or their representative are present on the scheduled date and time, the sealed Quotations will be opened by the competent authority. Interested registered firms/Suppliers are requested to submit their offer **in sealed cover** latest by **3.00 PM on 13.07.2018** to:

The Chief Executive
Chilika Development Authority,
C-11, BJB Nagar, Bhubaneswar.


Addl. Chief Executive
Chilika Development Authority

Memo. No. _____/CDA Dt. _____/

Copy to the office notice board / Web site for information and wide publication.


Addl. Chief Executive
Chilika Development Authority